

# BOOKING IN FOR MASS – ALL IN JUST 10 EASY TO FOLLOW STEPS!

1

Go to our parish website:  
[www.olaparishchermside.org.au](http://www.olaparishchermside.org.au)

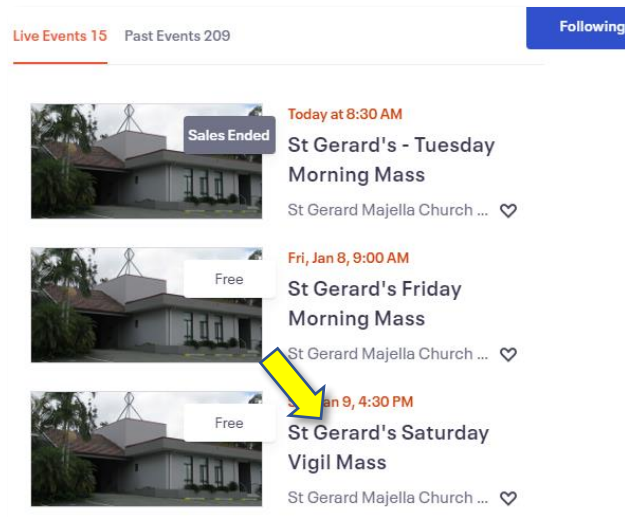
2

On the top of the screen towards the right, click on **BOOKING TO ATTENDING MASS**



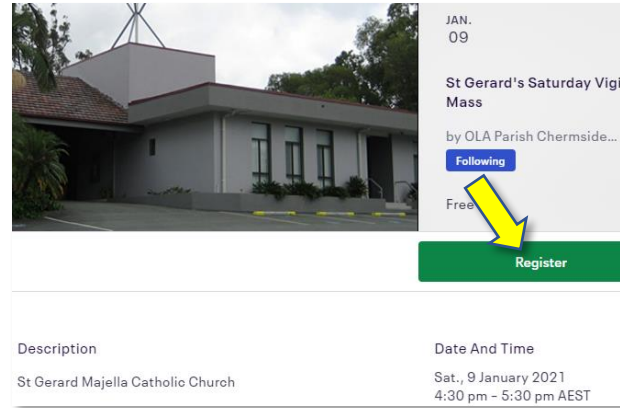
3

Eventbrite booking page will appear. Click on the Mass you wish to attend. For example, if you wish to attend the *St Gerard's Saturday Vigil Mass*:



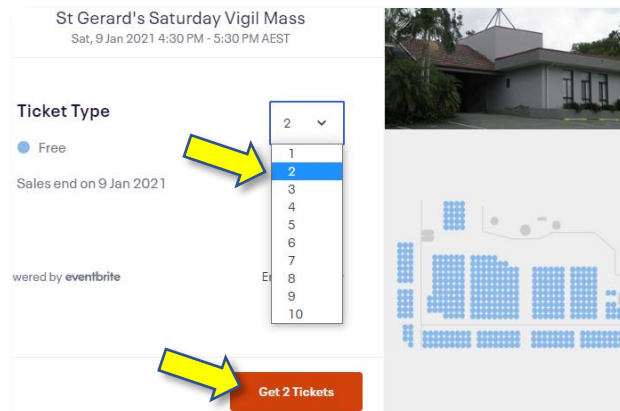
4

Event page will appear. Click on **REGISTER**



5

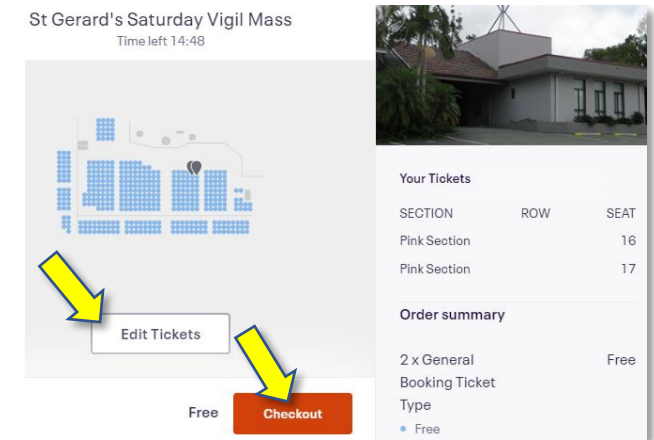
Select the number of tickets you wish to book. Then click on **GET x TICKET**



6

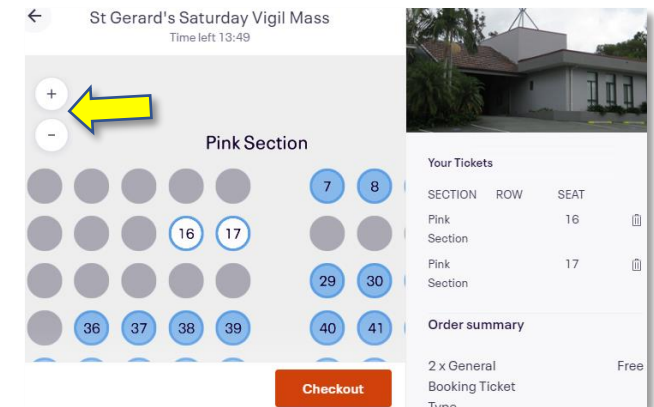
Seats will automatically be selected for you. If you are happy with the seats selected, click **CHECKOUT** and fast-forward to Step 9.

**\*\*If you wish to select your own favourite seat(s), click **EDIT TICKETS**\*\***




7

The seating map of the church will appear. Click on the **[+]** or **[-]** buttons to zoom in or zoom out of the seating map:



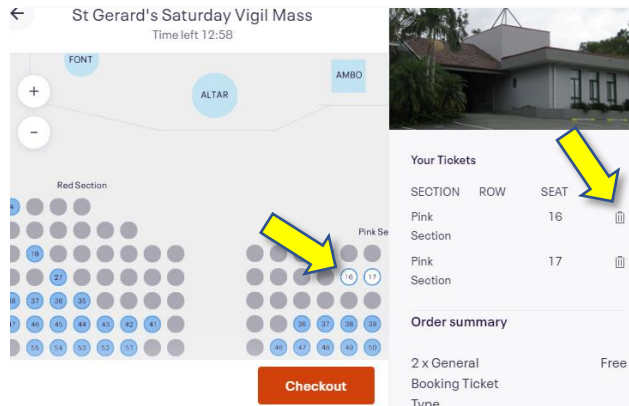
8

The automatically assigned seats are white. They look like this: 16

To **DESELECT** (turn off) these seats, simply click on them or you can also click on the  button on the right hand side of the screens for each seat. These seats will then turn to blue like all other available seats which looks like this: 38

Next, **SELECT** your desired seats by clicking on them. Once selected, they will turn white and look like this: 16

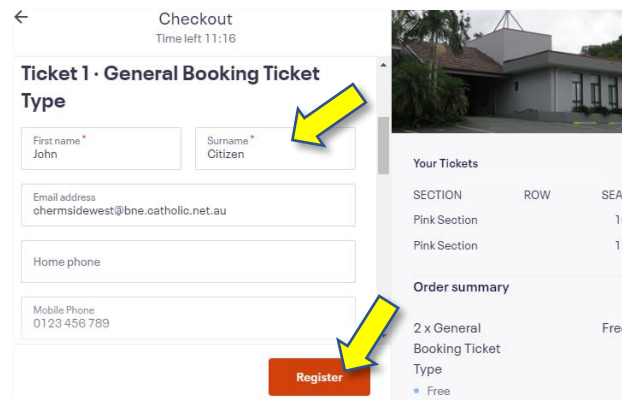
When you have finished selecting your desired seats, click **CHECKOUT**



9

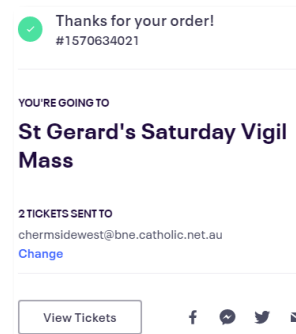
The final screen will appear where you are required to put in the names and contact details of EACH person that are attending Mass for contact tracing purposes. You must use individual names of each person.

When you have entered all the required details, click **REGISTER** to complete your booking.



10

A confirmation screen will appear to show you that your booking is completed and confirmed.



## BOOKING IN FOR MASS ALL IN JUST 10 QUICK STEPS!

*We hope these instructions will assist you in booking in for Mass.*

*Government regulations require us to keep all contact and seating details electronically for fast and efficient contact tracing purposes during the global COVID-19 pandemic.*

*To help us to create a safe environment for you and to keep our churches open at 100% capacity for you and your family, please ensure you book in PRIOR to arriving for Mass on the weekend.*

*Thank You  
for  
Your Cooperation  
and  
Your Patience*